



**HQ UNITED STATES AIR FORCE ACADEMY**

**Supplement 1**

**25 JANUARY 2001**

**Personnel**

**MANAGING THE CIVILIAN PERFORMANCE  
PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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An "I" identifies revision from the previous edition.

1.2.3.4. (Added) At the Academy, for bargaining unit employees, use USAFA Form 51, **Initial 90-Day and Mid-Term Civilian Performance Progress Review Worksheet**. Paragraph **1.8.4. (Added)** .

1.8.4. (Added) The USAFA Form 51 is used by supervisors to document performance progress for bargaining unit employees (1) upon completion of the first 90 days of Air Force employment and (2) approximately midway through the appraisal period. The form should be maintained by the supervisor in the Supervisor's Employee Work Folder. USAFA Form 51 can be obtained through the Academy web page.

**1.10. (Added) Form Prescribed . USAFA Form 51, Initial 90-Day and Mid-Term Civilian Performance Progress Review Worksheet.**

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Civilian Personnel